

SAN JOAQUIN COUNTY CHILDREN AND FAMILIES COMMISSION

----- MEETING SUMMARY -----

San Joaquin County Public Health Services
1601 E. Hazelton Stockton, CA 95205
Thursday, December 13, 2001, 7:00 a.m.

<<<Approved 01/10/2002>>>

1. Commencement of Meeting: Meeting was called to order by Chair Mitchell at 7:06 a.m. Roll Call: Commissioners Adubofour, de Polo, Dei Rossi, Flenoy-Kelley, Snider, Vera, Fujii, and Chair Mitchell were present. Commissioner Gutierrez was excused. A quorum was declared.

2. Approval of Minutes for November 08, 2001

Motion: Adopt the Meeting Summary for November 08, 2001(Snider/Dei Rossi; motion carried 8-0)

3. Programs Coordinator's Report

- The California Children & Families Association meeting discussed the state budget and suggested meetings be set up with local legislatures to show how the Prop. 10 funds are being spent. Commissioner de Polo and the PC are scheduling meetings with Senator Machado and Assemblywoman Matthews and will include a few of our contractors.
- Kits for New Parents committee is working on getting a local celebrity for the kick off.
- Harder + Co. has been sending the evaluation tools over to CS&O so they can start putting it into the system.
- A Request For Proposal (RFP) from Rogers & Associates will be going out in January to community based organization's (CBO) to take the Prop. 10 message to groups that may be missing the current media efforts.

4. Public Hearing for State Annual Report 1999-2000

Chair Mitchell opened the public hearing for the State Annual Report and opened the floor for any questions or comments. The PC advised the public that the complete report is available for download at the State Commission website. With no comments from the public or the Commission, Chair Mitchell closed the public hearing.

5. Amend Commission Budget for:

- Service Mapping Project from Last Fiscal Year
- Funding of Centralized Eligibility List (CEL)
- Funding of Feasibility Study for a Data Warehouse

- School Readiness Implementation Grant

Motion: Approve the Budget as Amended (Snider/Fujii; motion carried 8-0).

6. Approve Program Coordinator's Recommendations for Mini-Grants

PC went over the adjustments made for recommendation of funding from the amounts requested. Chair Mitchell called for disclosures of conflict of interest where appropriate and Mr. McGrew from County Council clarified what constitutes a conflict. Declarations of possible conflict were made by Commissioner Vera - Community Partnership for Families and Mary Graham Children's Shelter, Commissioner de Polo - Office of Substance Abuse, and Vice Chair Fujii - Mary Graham Children's Shelter.

Questions from the public and the Commissioners to the applicants included the appearance of requested funding for capital projects, costs of licensing and incomplete applications. The PC also reminded the Commission that upon approval by the Commission, all of the applications will begin the negotiation process to clarify, revise and work out the details prior to being presented as contracts to the Board of Supervisors. Joan Richards also advised that small care homes cost \$25 for a license and \$50 for large care homes and though the fees for the license are minimal, there are other costs involved to meet licensing requirements.

Motion: Approve Program Coordinator's Recommendations for Mini-Grants except for the Community Partnership for Families, Mary Graham Children's Shelter and the Office of Substance Abuse. (Flenoy-Kelley/Fujii; motion carried 8-0)

Motion: Approve Program Coordinator's Recommendation for Community Partnership for Families excluding Commissioner Vera from the vote. (Snider/de Polo; Roll Call Vote; Commissioners Adubofour - aye, de Polo - aye, Dei Rossi - aye, Flenoy-Kelley - aye, Snider - aye, Fujii - aye and Mitchell - aye. Motion carried 7-0)

Motion: Approve Program Coordinator's Recommendation for Mary Graham Children's Shelter excluding Commissioners Vera and Fujii from the vote. (Dei Rossi/Flenoy-Kelley; Roll Call Vote; Commissioners Adubofour - aye, de Polo - aye, Dei Rossi - aye, Flenoy-Kelley - aye, Snider - aye and Mitchell - aye. Motion carried 6-0)

Motion: Approve Program Coordinator's Recommendation for San Joaquin County Office of Substance Abuse excluding Commissioner de Polo from the vote. (Adubofour/Vera; Roll Call Vote; Commissioners Adubofour - aye, Dei Rossi - aye, Flenoy-Kelley - aye, Snider - aye, Vera - aye, Fujii - aye and Mitchell - aye. Motion carried 7-0)

7. School Readiness Committee Update

Commissioner Dei Rossi reported that the committee has decided to fund up to 8 school collaboratives at the maximum of \$214,500.00. Thirty eight schools are eligible to apply to this program but the committee felt it would be better to do fewer large projects that would really make an impact as opposed to spreading the money out in smaller amounts. All 38 eligible schools have been invited to apply for the funds. The first applicant workshop is

being held on December 13 with an impressive 29 school representatives expected to attend.

8. Approve RFP for San Joaquin County School Readiness Initiative

Motion: Approve RFP for San Joaquin County School Readiness Initiative. (Dei Rossi/Adubofour; motion carried 8-0)

9. Approve the DRAFT Strategic Plan

Paul Harder of Harder + Co. went over the draft of the strategic plan and highlighted the new items and changes to the draft. Questions asked of the Commission were: (1) Does the Commission want to allocate more funds to child care and reduce the amount allocated to parent education? (2) Does the Commission want to establish any policies about the treatment of existing providers under the new strategic plan? (3) Does the Commission still want to find other organizations to meet with in alternative locations? The Commission decided to keep the funding allocated to child care and parent education as it is, existing providers will resubmit applications when their contracts are up and the Commission plans to meet with other organizations in addition to the regular Children and Families Commission meetings.

Discussion also included clarification of what the priorities of the plan are, the appropriate language to use for definitions, how the funds will be spread out over the prioritized initiatives, and the purpose and goals of the reserve fund. The Commission was reminded that the plan allows for flexibility when allocating funds to specific initiatives as future assessment may show a need.

The Commission requested that language used in the plan have an ease of understanding, list areas of priority by city and zip code, Children's Health and Other Community Needs would be a category and the elimination of redundant data and tables/charts.

The public hearing on the strategic plan will be on the January 10th agenda with the Commissioners receiving the plan by January 2nd for final review.

Motion: Approve the draft plan as amended (Snider/Flenoy-Kelley; motion carried 8-0)

10. Discussion of Capital Projects

Mr. McGrew from County Counsel offered his conclusions from research on the issue of capital projects. Definitions and opinions vary widely on the subject and the analysis on the use of public funds, with a lack of guidance from the state, appears to be discretionary. Complications could include rights of ownership in the event of a foreclosure, example: Commission funds are used to fix up someone's home for licensing requirements for daycare, they stop providing daycare and sell the house, how does the Commission take the fence back? The Commission cannot own property, it can authorize the construction of a facility, the county would construct it and hold legal title to the facility, but since Prop. 10 funds are dedicated for the 0-5 age group, the Commission would have control of the use of the facility and the programs used in the facility.

The Commission requested a letter be sent to the State Commission requesting legislative guidance on the capital projects issue. The letter will be on the January agenda.

Margarita Ramos, City of Stockton, offered the Commission the use of some technical assistance/guideline materials she received from the Proposition 12 State funded workshop; the Murray Hayden Youth and Urban Park Open Spaces. The funds are for Parks and Recreation to build and rehabilitate/renovate etc. and may offer some language to use while the Commission develops policies on capital projects.

11. Approve Program Coordinator's Request for Funding to the Family Resource and Referral Center for the Centralized Eligibility List

PC provided an overview of the request. Discussion included the state pilot projects that only covered 10 counties and San Joaquin was not one of the counties used, and the lack of state funding for a centralized wait list.

Motion: Approve Program Coordinator's Request for Funding to the Family Resource and Referral Center for the Centralized Eligibility List. Fujii recused himself from the vote. Roll call vote: Vera – aye, Mitchell – aye, Dei Rossi – aye, Flenoy-Kelley – aye, de Polo – aye; motion carried 5 – 0 – 1 abstention.

12. Approve the Program Coordinator's Request for Funding for a Feasibility Study for a Data Warehouse

PC provided an overview of the request and clarified this would allow a consultant to collect data from all sources with a focus on community data as well as client data.

This item was tabled to the January Commission meeting with the Commission requesting additional information from the PC.

13. Public Comments - None

14. Commissioner Comments - None

15. Adjournment to **Thursday, January 10, 2002, 7:00 a.m., Public Health Auditorium,**
1601 East Hazelton Ave., Stockton, CA

Motion: Adjourn to Thursday, January 10, 2002 (Dei Rossi/Fujii; motion carried 6-0)